

November 14, 2016

A regular scheduled meeting was held at 12:01pm at the Salem Port Authority office, 109 Fourth St., Salem, NJ.

The meeting was called to order by J. Coleman at 12:10pm. The "Opened Public Meetings" notice read as published. The flag was saluted and the roll call was taken.

Commissioners present:

James Coleman  
William Corbin  
Timothy Gregory  
Aidan Hassler  
Thomas Orsini

Others present:

Karen Tuthill, Recording Secretary  
Charles Hassler, Council Liaison

**APPROVAL OF MINUTES:**

Motion was made by A. Hassler and seconded by T. Gregory to approve the minutes for August 8, 2016. Motion carried 3-0.

**T. Orsini entered meeting 12:15pm**

**REVIEW AND APPROVAL OF BILLS:**

Motion was made by A. Hassler and seconded by T. Gregory to approve the bills for September 2016, October 2016 and November 2016. Motion carried 4-0.

**FINANCIAL REPORTS**

Motion was made by J. Coleman and seconded by T. Gregory to approve the 3<sup>rd</sup> Quarter 2016/2017 budget report. Motion carried 4-0.

**OLD BUSINESS:**

Charles Hassler reported that once the Browns Fields redevelopment study is received he will make sure the Port gets a copy of the report.

**W. Corbin entered meeting 12:26pm**

**NEW BUSINESS:**

**RESOLUTION 16/2017-14** Local Authority Group Affidavit Form, certifying by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report.

Motion for approval was made by W. Corbin and seconded by J. Coleman. Roll call vote: J. Coleman (for), W. Corbin (for), T. Gregory (for), A. Hassler (for), T. Orsini (for).

K. Tuthill presented the proposed budget for the fiscal year 2017/2018. Motion for approval was made by W. Corbin and seconded by J. Coleman to accept the proposed budget. Roll call vote: W. Corbin (for), J. Coleman (for), T. Gregory (for), A. Hassler (for), T. Orsini (for).

K. Tuthill will submit the proposed budget to South Jersey Port Corporation for approval. Once the approval is given by South Jersey Port Corporation, Bowman & Company LLP will prepare a formal budget for submission to the State.

City of Salem Municipal Port Authority

As there was no further business to come before the Authority, motion for adjournment was made by W. Corbin and seconded by J. Coleman. Motion carried 5-0.

Approved: January 9, 2017

Respectfully submitted:

*Karen L. Tuthill*

---

Karen L. Tuthill, Secretary